

	Transmission Environmental Management Tender Returnable Document	Document Identifier	240-154832228
		Revision	2
		Effective Date	November 2023
		Review Date	November 2026
Contractor / Service Provider Name:			
Project Manager/Responsible Manager:		Enquiry Number:	
Project Name or Scope:		Buyer Name:	
Purpose:	To assess whether the above-mentioned Contractor and/or Service Provider submitted the required environmental documentation as specified in the enquiry referenced above, and that such documentation complies with the specified requirements.		
Reference Documentation:	SHEQ Policy: 32-727 Environmental Requirement for Contractors/Suppliers Standard 240-180100134 Environmental Authorisation – where applicable		
EM Requirements		Deliverables to be evaluated indicator (Yes=1), (No=0) & (N/A)	Weights
SECTION A: Environmental Management System Requirements Objective evidence of documented EMS that is not certified but conforms with Environmental Management System Ref- Environmental Requirements for Contractors and/or Suppliers (240-180100134)			
<i>The Contractor / Service Provider shall provide objective evidence of documented information but not limited to:</i>		(Yes=1),(No=0) & (N/A)	Actual Score
A.1 EMS Manual or a document that defines and describes the EMS and its scope		N/A	N/A
A.2 Environmental Policy Signed and Authorized by Company Owner/CEO/MD:			
A.3 Project environmental objectives and planning to achieve them			
A.4 Project Roles, Responsibilities and Authorities (Environmental Rep/Environmental officer/SHEQ Rep, Environmental management organogram within the Company)			
A.5 Organisation Interested Parties - Needs and expectations		N/A	N/A
A.6 Environmental Communication			
A.7 Nonconformity and Corrective action			
A.8 Environmental Emergency Preparedness and Response			
A.9 Performance Evaluation (monitoring, measurement, analysis and evaluation)		N/A	N/A
A.10 Internal Audit and Internal Audit Programme		N/A	N/A
A.11 Management Review		N/A	N/A
SECTION A score		0	0
SECTION B: Environmental Management Programme and Environmental Authorisation Ref-Tender & Contract Scope of Work and Environmental Requirements for Contractors and/or Suppliers (240-180100134)			
<i>The Contractor / Service Provider shall provide objective evidence of documented information but not limited to:</i>		(Yes=1),(No=0) & (N/A)	Actual Score
<i>Environmental Management Programme (EMP) or Method Statements in line with the Scope of Work. Items below are minimum requirements:</i>			
B.1 Handling of Hazardous Chemical Substances (including possible oil spills from vehicles)			
B.2 Vegetation Management		N/A	N/A
B.3 Site establishment			
B.4 Water Management (Consumption, Uses, Water Source, Storm Water, Testing, construction and drinking water)			
B.5 Access Control and Routes			
B.6 Landowner Liaison			
B.7 Environmental Noise Control (Management controls)		N/A	N/A
B.8 Environment ambient Air Quality (i.e., Dust Control/ Management)		N/A	N/A
B.9 Rehabilitation			
B.10 Wildlife Interaction			
B.12 Resources, Competence and Awareness (Proof of training and skills of persons performing significant activities, Training matrix)			
B.13 Environmental Incident Reporting (i.e., oil spills, fire, biodiversity)			
B.14 Complaints/Grievance management			
B.15 Environmental Compliance Obligations			
B.16 Environmental Human Resources (CV and competences of person based on site full time who will be responsible for environmental monitoring, reporting and incident management) A qualified person (National Diploma or a degree e.g., Environmental Sciences/Management or Nature Conservation or relevant Natural Sciences) having the responsibility for monitoring environmental planning and activities and their relationship within the management structure according to the project EMP/EMP and/or EA requirement. For low-risk projects an environmental representative with two weeks environmental training will be sufficient to be an environmental representative.			
Section B Score		0	0
SECTION C: Waste Management Plan Ref-Tender & Ref: National Environmental Management: Waste Act (Act No. 59 of 2008) and Transmission Industry Waste Management Plan			
<i>The Contractor / Service Provider shall provide objective evidence of documented but not limited to:</i>		(Yes=1),(No=0) & (N/A)	Actual Score
<i>Waste Management Plan/Method statement in line with the Scope of Work:</i>			
C.1 Possible Waste types and/or streams to be generated			
C.2 Applicable waste management legislation			
C.3 Waste segregation and minimisation			
C.4 Waste handling and disposal on site			
C.5 Waste reporting template			
Section C Score		0	0
SECTION D: Aspect and Impact Register Ref-Tender Enquiry or Project Scope as per Invitation for Tender & Environmental Requirements for Contractors and/or Suppliers (240-180100134)			
<i>The Contractor / Service Provider shall provide objective evidence of documented but not limited to:</i>		(Yes=1),(No=0) & (N/A)	Actual score
D.1 Environmental Aspect and Impact Register (Project Specific/SOW) (including ratings of aspects and impacts).			
Section D Score		0	0
SECTION E: Employer defined additional requirements & miscellaneous Ref-Tender & Contract Scope of Work, EMP, EA and Environmental Requirements for Contractors and/or Suppliers (240-180100134)			
<i>The Contractor / Service Provider shall provide objective evidence of documented but not limited to:</i>		(Yes=1),(No=0) & (N/A)	Actual score
E.1 Environmental Bill of Quantity (with items relevant to environmental aspects as per scope of work)			
E.1a Waste Management activities			
E.1b Pollution Control measures(e.g. dust suppression, building of bund walls, building of wash bays and workshops)		N/A	N/A
E.1c Water Management			
E.1d Land Management (e.g., Rehabilitation costs, Erosion control/ berms, maintenance of access roads, No Go fencing, vegetation clearing)		N/A	N/A
E.1e Human Resources (Environmental Officer)		N/A	N/A
E.2 Environmental Requirements Proforma			
E.2a Environmental Requirements Proforma: 240-110600836 completed and signed (by the Contractor)			
Section E Score		0	0
CONTRACTOR / SERVICE PROVIDER TOTAL SCORE = 100% (SECTION A) + (B) + (C) + (D) + (E) AS A PERCENTAGE			
CONTRACTOR / SERVICE PROVIDER FINAL SCORE PERCENTAGE(%)		0	
THRESHOLD Each tenderer's scores will serve as a numerical basis for tender comparison. A tenderer must receive a weighted average score of 80% or above to be taken into consideration.			
COMMENTS/REMARKS	APPROVED	NOT APPROVED	
MOTIVATION FOR FAILING TO ATTAIN MAXIMUM SCORE IN THE EVALUATION ABOVE			
SECTION & NO.	REQUIREMENT	ISSUE	
NAME OF EVALUATOR:			
SIGNATURE OF EVALUATOR:			
DATE EVALUATED:			